

**WEST UNION COMMUNITY LIBRARY
BOARD OF TRUSTEE MEETING MINUTES**

November 13, 2024

Location: Eden Community Room

Time: 5:00 p.m.

Agenda

I. Call to order: the meeting was called to order at 4:54pm

II. Roll Call

Present: Steve Fate, Anne Britt, Tim Fisher, Sue Updegraff, Lois McElvania & Sherri Imoehl

Absent: Mike Lauer

III. Introduction of Guests and Public Input: Amie Johansen, City Administrator

IV. Approval of the Agenda

Moved: Updegraff Seconded: McElvania Motion passed.

V. Approval of the Amended Minutes

Moved: Britt Seconded: Imoehl Motion passed.

VI. Bills

Bills through 10/31/24 were presented to the Board.

Moved: McElvania Seconded: Updegraff Motion passed.

VII. Committee Reports/Director Report

- A. Director's report:
- B. Personnel Issues
- C. Building Committee report
- D. Policy Committee report
- E. Financial Advisory Committee Report

VIII. Unfinished Business

- A. Building updates: gutters, fascia, and gutter caps are still in process
- B. Inter-department loan: discussion was held regarding the building repair costs. Amy will provide the board with a timeline of bills & payments for informational purposes

IX. New Business

- A. Children's area furnishings
Motion: to approve the purchase of furnishings and shelving for the children's area at a cost of \$4,437.18. Purchases will be made from donations line item of the library budget.
Moved: Updegraff Seconded: Imoehl Motion passed.

X. Other Business

- A. Comments & Questions
- B. Next meeting, Wednesday, December 11, 5:00PM

XI. Adjourn. The meeting adjourned at 5:33PM.