

**WEST UNION COMMUNITY LIBRARY
BOARD OF TRUSTEE MEETING MINUTES**

December 11, 2024

Location: Eden Community Room

Time: 5:00 p.m.

Agenda

- I. Call to order:** the meeting was called to order at 4:58pm
- II. Roll Call**
Present: Steve Fate, Anne Britt, Tim Fisher, Sue Updegraff, Lois McElvania, & Mike Lauer
Absent: Sherri Imoehl
- III. Introduction of Guests and Public Input:** Amie Johansen, City Administrator; Randy Tope, City Council Representative
- IV. Approval of the Agenda**
Moved: Updegraff Seconded: Fisher Motion passed.
- V. Approval of the Minutes**
Moved: McElvania Seconded: Britt Motion passed.
- VI. Bills**
Bills through 11/30/24 were presented to the Board.
Moved: Lauer Seconded: Updegraff Motion passed.
- VII. Committee Reports/Director Report**
 - A. Director's report:
 - B. Personnel Issues
 - C. Building Committee report:
 - photographs by Sydney Alber will be displayed in the Hesierman Room starting in January 2025
 - Update on maple trees in front of building
 - D. Policy Committee report
 - E. Financial Advisory Committee Report
- VIII. Unfinished Business**
 - A. Building updates: looking to enclose an area near basement entrance for the trash can
Future projects: replacing gutters, covers, and downspouts (current estimate around \$4500) and replacing the fascia
 - B. Inter-department loan: discussion was held
- IX. New Business**
- X. Other Business**
 - A. Comments & Questions
 - B. Next meeting, Wednesday, January 8, 5:00PM
- XI. Adjourn.** The meeting adjourned at 5:28PM