

**WEST UNION COMMUNITY LIBRARY
BOARD OF TRUSTEE MEETING MINUTES**

July 17, 2024

Location: Eden Community Room

Time: 10:00 a.m.

Agenda

I. Call to order: the meeting was called to order at 10:00AM

II. Roll Call

Present: Steve Fate, Anne Britt, Lois McElvania, Tim Fisher, Mike Lauer, Sue Updegraff & Sherri Imoehl

III. Introduction of Guests and Public Input: Randy Tope, City Council Representative

IV. Approval of the Agenda

Moved: Lauer Seconded: McElvania Motion passed.

V. Approval of the Minutes

Moved: Lauer Seconded: Imoehl Motion passed.

VI. Bills

Bills through 6/30/24 were presented to the Board.

Moved: Britt Seconded: Updegraff Motion passed.

VII. Committee Reports/Director Report

A. Director's report

B. Personnel Issues

C. Building Committee report:

- walking tour information will be reworked for the 175th Celebration
- the exterior work has started and is continuing

D. Policy Committee report

E. Financial Advisory Committee Report:

VIII. Unfinished Business

A. Building updates: see Building Committee Report above

B. FY2024-2025 Wages

Motion: to clarify and approve that Library employees will maintain the 5.5% raise, as discussed and determined by the City Council: 4% as of February 2024; an additional 1.5% starting July 1

Moved: Britt Seconded: Fisher Motion passed.

C. FY23-24 Library budget remaining funds: \$5,344.39: carried over to FY 24-25 to use for current building construction/improvement projects

IX. New Business

A. Room requests

- Windsor Room: NFWCC Adult Action Team meetings
4th Tuesday/month, 1:45-3:15PM

Motion: to approve regular use of the Windsor Room as stated above

Moved: Lauer Seconded: Updegraff Motion passed.

- Heiserman Room: Private dinner party, patron without insurance

Motion: to deny the request for the private dinner party due to no proof of insurance as required by the Library Board policy.

Moved: Lauer Seconded: Britt Motion passed.

X. Other Business

A. Comments & Questions

B. *The next meeting will be held on Wednesday, August 14 at 5:00PM*
(please note the change in meeting time)

XI. Adjourn. The meeting adjourned at 10:45AM