WEST UNION COMMUNITY LIBRARY BOARD OF TRUSTEE MEETING MINUTES

May 8, 2024

Location: Eden Community Room

Time: 5:00 p.m.

Agenda

I. Call to order: the meeting was called to order at 4:55pm

II. Roll Call

Present: Steve Fate, Anne Britt, Lois McElvania, Tim Fisher & Mike Lauer

Absent: Sue Updegraff & Sherri Imoehl

III. Introduction of Guests and Public Input: Amie Johansen, City Administrator; Randy Tope, City Council Representative

IV. Approval of the Agenda, as approved to add Agenda Item C

Moved: Lauer Seconded: McElvania Motion passed.

V. Approval of the Minutes

Moved: Britt Seconded: Fisher Motion passed.

VI. Bills

Bills through 4/30/24 were presented to the Board.

Moved: McElvania Seconded: Lauer Motion passed.

VII. Committee Reports/Director Report

- A. Director's report: Summer Reading program is being planned for Friday mornings in June from 9:00-10:00
- B. Personnel Issues
- C. Building Committee report
- D. Policy Committee report
- E. Financial Advisory Committee Report: currently under budget by 13%

VIII. Unfinished Business

A. Building updates

IX. New Business

- A. West Union 175th Anniversary will be September 27-29, 2024
 - a. Self-guided Art Tour in the basement during library hours (9AM 11AM) on Sat, Sept 28
 - b. Christmas Village display and silent auction in the Heiserman Room
 - c. Friends of the Library will provide coffee & refreshments.
- B. Staff Evaluations: currently on-going. Anticipated to be completed by Fri, May 10.
- C. AEA request for the basement space

Motion: to keep the current changes in the basement lobby. The library board will reevaluate the changes at the August 2024.

Moved: Britt Seconded: McElvania Motion passed.

X. Other Business

- **A.** Comments & Ouestions
- B. The next meeting will be held on Wednesday, June 12 at 10:00AM

(please note the change in meeting time)

XI. Adjourn. The meeting adjourned at 5:40 p.m.